

Advanced Certificate in Public Policy ADVISING CHECKLIST

Student Name _____ ID# _____

Students enrolled in the Advanced Certificate in Public Policy have the following requirements to complete the certificate. Exceptions or substitutions are sometimes possible by petition and the approval of the Certificate administrator, the graduate adviser in Political Science (psgrad@sdsu.edu).

More information can be found in two places: the [2023/2024 University Catalog](#), and the website for the [Advanced Certificate in Public Policy](#).

A. Required Courses – 6 units

- POL S 603 - Seminar in Public Policy (3 units)
- P A 660 Administration and Public Policy Development - (3 units)

B. One research methods elective – 3 units

One research methods course chosen from the following list or an approved substitute:

- P A 604 Methods of Analysis in Public and Urban Affairs (3 units)
 - P A 606 Seminar in Quantitative Approaches to Public Administration (3 units) (only for those with an appropriate b/g in algebraic and probability concepts)
 - POL S 616 Tools for Quantitative Analysis
 - POL S 617 Applied Qualitative Methods
- Research methods course: _____

C. Two elective courses – 6 units

Two elective courses chosen from among the following list OR approved substitutes:

- POL S 635 Seminar in the Politics of Public Policy
 - POL S 630 Seminar in Politics, ONLY when offered with policy-relevant content (3 units)
 - POL S 560 Comparative Citizenship in Policy and Practice
 - POL S 796 Internship in Public Policy
 - P A 630 Seminar in Public Personnel Administration (3 units)
 - P A 642 Seminar in Administrative Theory (3 units)
 - P A 650 Seminar in Public Financial Management (3 units)
 - P A 501 Nonprofit Organizations and Government (3 units)
 - P A 580 Comparative Public Administration, ONLY when offered with policy-relevant content (3 units)
 - C J 604 Administration of Criminal Justice (3 units)
 - C P 635 Seminar in Housing Policy and Community Development
 - C P 675 Seminar in Land Use and Environmental Law
 - An additional research methods course (listed above) as an elective
- First elective course: _____
- Second elective course: _____

Course substitutions approved by certificate administrator (when applicable):

Semester completed: _____

Approved by Certificate Administrator:

Name

Date

Notes:

(1) Courses in the certificate program may be applied to a master's degree (if applicable) with approval of the graduate adviser.

(2) Upon completion of the requirements, student must notify the PoIS graduate advisor (psgrad@sdsu.edu), who will submit a Notification of Completion on their behalf.